

## CPAC Monthly Meeting Minutes

Student Union 314 | 3:00pm – 4:30pm - June 30, 2014

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**Attendees:** Suzanne Testerman, Theresa Beyerle, Carol Pleauss, Dan Satter, Denise Montanari, Katie Watkins-Wendell, Mary Jane Grebenc, Michael Spayd, John MacDonald, Aiesha Motley, Scott Roberts, Myra Weakland

**Absent with Notice:** *Diane Raybuck, Mike Szczkowski, Denise Testa, Mary Rossett, Steve Sedlock*

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### 1) Open Meeting

- a) Suzanne Testerman opened meeting at 3:01PM
- b) Meeting Minutes of March 31, 2014 were distributed and reviewed for edits. There were minor edits which were incorporated and the meeting minutes were then approved.
- c) CPAC did not meet in April and May 2014 due to Presidential Search Committee commitments.

### 2) New Business

- a) Issue Brief sent to University Council by SEAC re: Donation of Leave Time – Suzanne
  - i) SEAC has requested that a bank of leave time be created for utilization by all non-bargaining unit staff at UA including Contract Professionals.
  - ii) This leave bank would be available for those employees with catastrophic need – Creation process, participation rules and process for requesting time from the bank are all to be defined.
  - iii) Question as to whether CPAC would also like to participate/endorse said Issue Brief.
    - (1) Discussion of the committee to ask Bill Viau to attend our next CPAC meeting to discuss the issues around this proposal.
    - (2) Michael Spayd and Mary Jane Grebenc volunteered to reach out to SEAC/Anthony Serpette to provide combined proposal from SEAC and CPAC for University Council review.

- b) University Council Standing Committee Participation Expectations – Suzanne
  - i) Meeting Attendance
  - ii) Reporting at monthly CPAC meeting
  - iii) Raise issues/concerns about Committee make-up and/or management
- c) Presidential Search Discussion - Suzanne
  - i) Suzanne, Steve and Diane participated in interviews of three (3) candidates
  - ii) Recommendation presented to full Board of Trustees by Suzanne
  - iii) Letter received from Chair Dick Pogue

**3) Board of Trustees June 11<sup>th</sup> Meeting Report – Michael Spayd**

- a) Discussion of BOT meeting

**4) Old Business/Open Issues**

- a) University Council Steering Committee Reports
- b) Committee: Talent & Development (Therese)
  - i) Reported that Talent & Development had a combined meeting with Recreation & Wellness since they have similar goals. Discussion about Employee Wellness and Employee Benefits side of Wellness.
- c) Committee: Physical Environment (Denise) – No Report
- d) Committee: Public Affairs (Katie) – No Report
- e) Committee: IT (Diane) – No Report
- f) Committee: Rec & Wellness (John) – see notes under Talent & Development
- g) Committee: Budget & Finance (Steve) – No Report

Meeting Adjourned at 4:00PM

*Next meeting: Monday, July 28<sup>th</sup> at 3:00PM in Student Union Room 314*