

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes of 7-19-2012

Members and Attendance

Stephanie Baker	2012-2015	Present
Matt Bungard	2012-2015	Present
Cheryl Collins-Slusarczyk	2010-2013	Present
Mary Dingler	2009-2012	Present
Emily Fillmore	2012-2015	Present
Debbie Gannon	2012-2015	Present
Nancy Homa	2009-2012	Present
Lissia Gerber	2010-2013	Present
Megan Hampshire	2012-2014	Absent with notice
Julie Harhay	2011-2014	Present
Amy Haynes	2011-2014	Present
Shelly Keller	2011-2014	Present
Ken Lindeman	2011-2014	Absent with notice
Margo Ohlson	2012-2015	Present
Deanne Reynolds	2011-2013	Present
Cynthia Richey	2012-2013	Present
Jeanne Semilia	2011-2014	Present
Michael Spayd	2012-2015	Present
Laura Spray	2012-2015	Present
Peggy Walchalk	2010-2013	Present

Regular meetings scheduled on third Thursday of each month at 12:30 p.m.

Meeting called to order at 12:30 p.m.

I. Agenda Topics

- 1.) **Approve June minutes** – Amy Haynes motioned approval of the June minutes as written. Julie Harhay seconded the motion, all were in favor.
- 2.) **Treasure Update** – Julie reported the ending balance of \$2,196.56. If we receive the carryover of \$2,250 we will have \$4,446.56 in the budget.
- 3.) **School Supply Drive** – Emily reported that this year’s school drive has a short time frame. However, the Campus Community and Outreach committee has discussed several ideas for next year. After conversation the members established the date and time for the collected items to be Friday, August 3, 2012 at noon. Members should bring their collections to the parking lot across from Physical Facilities (PFOC). Wayne campus will deliver their items to PFOC on Thursday, August 2nd. If anyone is interested in helping, they should let the committee know.

Cheryl suggested everyone send a notice to their college and/or departments and supply a drop box for their area. She will send an announcement to E-Mail Digest. A link will be provided to those who are interested in making an on-line monetary donation.

- 4.) **Planning Events/Involvement** – Cheryl shared an outline of calendar items and suggested fundraising ideas for the upcoming year. She also shared information provided by OSU on an annual event they host named the Hidden Benefits Fair. The members discussed all the possibilities. They later placed individual votes under each category and returned their voting forms. Their votes will be tallied and shared at the next meeting in preparation of the 2012-2013 plans.

Cheryl suggested the idea of having a designated member as a photographer. Debbie Gannon volunteered to serve in this position.

- 5.) **April OSCHE Meeting** – Julie Harhay provided an update on the plans. The proposed date is April 19, 2013 with a tentative agenda and time from 9:30 a.m. – 3 p.m. The suggested venue is InfoCision stadium. She has contacted President Proenza and Jim Tressel to check their availability. Julie will begin distributing duties to the OSCHE planning committee. Cheryl suggested everyone keep their calendars open for this date and the evening of April 18, 2013 to host out-of-town guests.
- 6.) **By-Laws** – Laura has reviewed and corrected the by-laws, but would like to revise a couple of things. She has changed the election dates to coincide with the University Council term dates so they align.

She plans to send the revisions out to the committee members next week. It was suggested that the committee review the by-laws by the next meeting and plan to vote on them at the September meeting.

- 7.) **University Council (UC)** – Cheryl announced that Deanne Reynolds has stepped down from her SEAC role on UC and Rachelle Davis will now serve as the SEAC at-large member. Matt Bungard is now serving on the UC steering and by-laws committee.

It was suggested that in the future everyone provide a brief verbal update of their UC committee during our regular SEAC meetings. If there is a big item to present it should be submitted in writing and shared with the members. It was also noted that everyone has access to SharePoint to view any status of the UC.

- 8.) **Constituent Issues** - Peggy provided updates on several issues.

- The OBEN (Ohio Broadband Educational Network) discount offered through Time Warner Cable will be discontinued for UA employees as of August 31, 2012. This is a follow-up to an issue that was brought up in the spring.
- An issue brief regarding the family fee remission for part-time staff was submitted to UC in June. University Council acknowledged receipt of the issue and stated that it would be sent to the Budget, Finance and Benefits committee, and also to the Talent Development & HR committee.
- The issue regarding Cross Training within departments was presented to Bill Viau on July 17, 2012, by the SEAC HR Liaison committee. Shelly reported that Mr. Viau was very favorable in working with SEAC issues and concerns. He explained that this particular issue might be decided best within individual departments. Shelly said she would compose a response for Peggy to send to the concerned staff member.

The members discussed the idea of providing a mentorship through SEAC for new employees. Amy Haynes shared a copy of Wayne College's Employee Mentoring Policy.

- Several complaints and concerns have been received regarding home visits and campus solicitation for a staff union. Shelly had recently presented these concerns to Bill Viau. Shelly shared Bill's response to these inquiries through an e-mail (Attachment A). Shelly mentioned that Bill Viau and Becky Hoover are open to and willing to attend any future SEAC meetings as needed.

9.) **Old Business/New Business** - No business to share or report.

The meeting adjourned at 2:20 p.m.

Next scheduled meeting: **Thursday, August 16, 2012 – Student Union Room 314**

Submitted by: Peggy Walchalk, SEAC Secretary 2012-2013