

Michele A Novachek (89)



Time to complete: 01:55

### 1. Please select your UC Committee

0 / 0 pts

*Auto-graded*

- Awards Special Committee
- Budget and Finance
- Communication
- Information Technology
- Institutional Advancement
- Physical Environment
- Recreation and Wellness
- Student Engagement and Success
- Talent Development and Human Resources
- ad hoc Human Development

### 2. Did the Committee meet this month? If you met, select Yes and complete the rest of the survey. Provide minutes in question 7. You do not need to upload documents unless they are supporting materials for this month's meeting.

0 / 0 pts

*Auto-graded*

If you did not meet, select No and submit the survey. You do not need to complete the rest of the survey or upload any documents. Thank you for logging this month's meeting status.

- Yes
- No

### 3. Date of Meeting

0 / 0 pts

*Auto-graded*

4/9/2021

4. Committee Members in Attendance or Absent With Notice 0 / 0 pts  
*Auto-graded*

Absence with notice: Grant McConnell, Udayan Dabke, Sayan Basak. All other members attended.

5. Committee Members Absent Without Notice 0 / 0 pts  
*Auto-graded*

No answer provided.

6. Based on your goals for the year, outline what decision were made or action items discussed during this month's meeting that moved goal(s) forward 0 / 0 pts  
*Auto-graded*

No answer provided.

7. Provide Meeting Minutes/Monthly Report here (do not attach minutes as a document in #8 below).

0 / 0 pts  
*Auto-graded*

Goal #2 – Develop ways to educate campus on student needs and ways to support.

Contact UA Donors to acknowledge gifts

Akron Donors 1/2020 through Present – Total of 368 donors

List under review – Office of Development student assistants will help make calls

Committee Volunteers making calls

Matt Wyszynski

Abbey Shiban (include advisors)

Dean Peters (include SOL)

Michele Novachek

Upon approval of list, members will receive donor contact information.

Discussion of Phone Script – Created by Kasey Willener

The committee made changes to script adding voicemail script and two questions.

Method of reporting responses to questions

Sharepoint grid will be created for callers to enter donor responses. The information collected will be shared with the committee.

Develop Orientation Workshop

Design format: orientation for new deans/workshops; include a member of the committee

New Business

Rewrite Goal #3

8. If you have a document that provides supporting materials for this month's work, upload here. This attachment should not be the monthly minutes (minutes should be submitted in #7 above). 0 / 0 pts  
*Auto-graded*

No answer provided.

9. Are there any new topic submissions or other information/feedback you would like to share from the committee? 0 / 0 pts  
*Auto-graded*

No answer provided.