



2024-25 Student Non-Filing Form

You may type your information directly onto this form, print to sign, then submit it to the Office of Student Financial Aid. To avoid processing delays, do not submit this form until you have gathered all required documents/forms requested from you.

Section 1. Student Information

Last name _____ First name _____ Middle Initial _____

UA Student ID #: _____

Section 2. Statement of Tax-Filing Status

Check the appropriate box below.

I did not/was not required to file a 2022 federal tax return with the IRS **AND** I did not work in 2022.

I did not/was not required to file a 2022 federal tax return with the IRS **AND** I earned income in 2022 from one or more employer. I have listed the source of income and the amount of income I earned from each source. My W-2 statement(s) from all employers are attached as required. **Do not submit this form without completing the table below and attaching W2s!**

Source of Income	Amount Earned from Source
_____	_____
_____	_____
_____	_____
_____	_____

I reported on my FAFSA that I was not planning to file a 2022 federal tax return with the IRS, but I filed.

As a tax filer, you must submit a signed copy of your tax return before we can complete this process and send you a financial aid award. You can submit a copy of your actual 2022 federal tax return (1040). If you don't have your tax return, you can order a copy of your tax return transcript from the IRS for free. **You can also go back and provide consent to the FAFSA DDX so they can pull information from the IRS directly**

Section 3. Additional Requirements

Do not submit this form until you have gathered all other required documents/forms to avoid processing delays.

****Independent students: you are required to submit a copy of your "verification of non-filing" letter from the IRS. See uakron.edu/finaid/taxinfo for guidance. ****

All other required documents/forms are listed on your Workday Homepage and you can find links for these forms on the University of Akron Financial Aid website.

Section 4. Certification. My signature below certifies that the information I provided on this form is true. I understand that I may be required to obtain further certification from the Internal Revenue Service. I also understand that I must include all copies of my 2022 W-2 forms for any income earned from work in 2022 (or my tax return transcript if I actually filed).

Student signature: _____

Date: _____

Electronic signatures will not be accepted. Please print this form to sign before submitting.

Section 5. Submission.

Do not submit this form until you have gathered all other required documents/forms to avoid delays in processing. When all required documents have been gathered, you may submit all requested documents via the action item link on your Workday Homepage or bring it to our office on the 2nd floor of Simmons Hall. Watch for two-sided documents. Be sure to include both sides when faxing. Do not email any documents with personally identifiable information.