**Parent PLUS Loan**

**To Do List Guidance**

Check the student’s My Tasks in [Workday](https://www.myworkday.com/uakron/d/home.htmld) to see which item(s) are outstanding.

If [**Parent PLUS Master Promissory Note (MPN)–MPN for Parent**](https://studentaid.gov/mpn/parentplus/landing)is needed:

1. Go to [www.studentaid.gov](http://www.studentaid.gov) and select “Parent”
2. Click on **Complete A Master Promissory Note (MPN) for a Parent PLUS Loan**.
3. Log in with Parent FSA ID and complete the Parent Master Promissory Note.

If[**PLUS Credit Counseling**](https://studentaid.gov/app/counselingInstructions.action?counselingType=plus)is needed:

1. Go to [www.studentaid.gov](http://www.studentaid.gov) and select “Parent”
2. Click on **Complete PLUS Credit Counseling.** This step is required if you have been denied a PLUS Loan and obtained an Endorser (Co-signer). The Endorser will need to log in and complete the Endorser Addendum to approve the loan amount.FSA ID
3. Log in with your (Parent FSA ID) (Don’t use the student’s ID and password). As the loan is in your name based on your credit.

 If the [**Annual Student Loan Acknowledgment**](https://studentaid.gov/asla/) is needed:

1. Go to [www.studentaid.gov](http://www.studentaid.gov) and select “Parent
2. Click on **Complete the Annual Student Loan Acknowledgment.**
3. Log in with your (Parent FSA ID)



The University of Akron will receive notification when you complete the outstanding requirement(s). Please allow 5 *business days* for the task to update.